

Project Manager (Sustainability)

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Company: Colt Technology Services

Location: Romania

Category: business-and-financial-operations

As a Project Manager in the Environmental Sustainability Team, you will play a pivotal role in orchestrating and overseeing the implementation of sustainability projects. Your primary responsibility is to establish and maintain a structured, centralized, and well-governed approach to these projects, ensuring alignment with the ESG (Environmental, social, and governance) strategy while meeting time and budget constraints.

Key accountabilities

Ensure central control of project inputs and outputs through structured governance.

Lead small/medium projects, contributing to the ESG strategy, overseeing team members, and advising stakeholders.

Establish centralized project management with dashboards for monitoring performance and identifying improvement areas.

Develop and conduct regular sessions for colleagues, communicating the benefits of sustainability projects.

Communicate progress with internal colleagues, providing bi-weekly high-level updates to Senior Sponsors.

Conduct process mapping and maintain effective financial and project progress forecasting.

Monitor and control allocated resources against the project budget.

Implement a change control procedure to assess the impact of project changes and report

findings.

Ensure formal closure of projects, conduct reviews, capture lessons learned, and produce relevant documentation.

Build and manage a virtual team from various geographies and engage with teams/contacts from Colt and vendors.

Oversee the creation and maintenance of essential project management documents, adjusting as needed for larger programs.

Collaborate with the Programme Management Office to ensure sustainability metrics in reporting for current and future projects

Role specific requirements

Skills & Experience

Experienced in strategic project management during the development phase.

Proven track record of on-budget and on-time project delivery.

Hardworking and skilled in data management and reporting.

Proficient in shaping projects, implementing progress tools, and managing information.

Expertise in collecting information from diverse stakeholders for optimal project outcomes.

Supportive of short to long-term ESG initiatives aligned with stakeholder collaboration.

Adheres to project management best practices and utilizes various systems and tools.

Strong communication skills, setting clear requirements, deadlines, and milestones.

Good understanding of business analysis and effective problem-solving.

Customer-facing skills with a customer-centric mindset.

Excellent written and verbal communication skills.

Creative mindset with a willingness to bring innovative ideas into the business.

Demonstrates personal drive, motivation, and organization.

Effective under pressure in a fast-paced environment with multiple deadlines.

Demonstrates ability to operate effectively in a complex matrix organization.

Qualifications

Project Management experience is essential

Project management qualification is desirable (APM, PRINCE2, Agile or other industry recognised project management qualification)

Highly experienced as a Project Manager managing multiple projects across a global organisation

Experience in Telecommunications sector and/or sustainability projects is a plus

What we offer

Colt is a growing business that is investing in its people. We offer skill development, learning pathways and accreditation to help our people perform at their best, regardless of role and location.

In addition to offering competitive salaries and incentive plans, a range of benefits and local rewards packages are offered to staff. Colt recognises the importance of a work life balance.

Some benefit examples are:

Flexible working and hybrid set up

Access and days off to spend on volunteering opportunities

Private medical insurance

Meal vouchers

Employee Assistance program

Access to a virtual business school for on-going learning

Business mentoring

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